## **BARKLY INTERNATIONAL COLLEGE**



Reviewer:

Address:

Administration

Level 1, 377 Lonsdale Street, Melbourne VIC 3000

CRICOS PROVIDER NUMBER 03136D (VIC)
RTO PROVIDER NUMBER 22238

1 February 2018

12 May 2024

**Date Created:** 

**Reviewed Date:** 

## F.11V05 Release Letter Request Form

## **Student Details**

Course Details  Course Name:  Course Start Date:  Last Class Attendance Date:  Release Effective From:  Please explain the reason for which you are seeking a release from Barkly International College:  Attach any relevant supporting documents to this application  If the Release is granted, the Release Letter will be provided at no cost to the student.  The Student is advised to contact the DHA regarding any changes to the student visa.  Letter of Release will be issued within 10 working days of submitting this form (if granted) Student is advised to refer to the Refund Policy for any relevant refunds.  Students Signature:  Date:  Office Use Only  Received By:  Release Granted: Y / N Comments:  Circine Applicable)  Processed By:  Position:  Date:	Given Name(s):	Family Name:
Address:  Suburb: Post Code:  Course Petails  Course Start Date:  Last Class Attendance Date:  Release Effective From:  Please explain the reason for which you are seeking a release from Barkly International College:  Attach any relevant supporting documents to this application  If the Release is granted, the Release Letter will be provided at no cost to the student.  The Student is advised to contact the DHA regarding any changes to the student visa.  Letter of Release will be issued within 10 working days of submitting this form (if granted)  Student is advised to refer to the Refund Policy for any relevant refunds.  Students Signature:  Date:  Office Use Only  Received By:  Processed By:  Position:  Document Information	Student ID:	Date of Birth:
Course Petails  Course Name:  Course Start Date:  Release Effective From:  Please explain the reason for which you are seeking a release from Barkly International College:  Before submitting your Release Letter Request Form, Please be sure to do the following:  Attach any relevant supporting documents to this application  If the Release is granted, the Release Letter will be provided at no cost to the student.  The Student is advised to contact the DHA regarding any changes to the student visa.  Letter of Release will be issued within 10 working days of submitting this form (if granted)  Student is advised to refer to the Refund Policy for any relevant refunds.  Students Signature:  Date:  Document Information  Document Information	Contact No:	Email:
Course Name:  Course Start Date:  Release Effective From:  Please explain the reason for which you are seeking a release from Barkly International College:  Before submitting your Release Letter Request Form, Please be sure to do the following:  Attach any relevant supporting documents to this application  If the Release is granted, the Release Letter will be provided at no cost to the student.  The Student is advised to contact the DHA regarding any  changes to the student visa.  Letter of Release will be issued within 10 working days of submitting this form (if granted)  Student is advised to refer to the Refund Policy for any relevant refunds.  Students Signature:  Date:  Office Use Only  Received By:  Date:  Document Information	Address:	Suburb: Post Code:
Course Start Date:  Release Effective From:  Please explain the reason for which you are seeking a release from Barkly International College:  Before submitting your Release Letter Request Form, Please be sure to do the following:  Attach any relevant supporting documents to this application  If the Release is granted, the Release Letter will be provided at no cost to the student.  The Student is advised to contact the DHA regarding any  changes to the student visa.  Letter of Release will be issued within 10 working days of submitting this form (if granted)  Student is advised to refer to the Refund Policy for any relevant refunds.  Students Signature:  Date:  Office Use Only  Received By:  Position:  Date:  Document Information	Course Details	
Release Effective From:  Please explain the reason for which you are seeking a release from Barkly International College:  Before submitting your Release Letter Request Form, Please be sure to do the following:  Attach any relevant supporting documents to this application  If the Release is granted, the Release Letter will be provided at no cost to the student.  The Student is advised to contact the DHA regarding any changes to the student visa.  Letter of Release will be issued within 10 working days of submitting this form (if granted)  Student is advised to refer to the Refund Policy for any relevant refunds.  Students Signature:  Date:  Document Information  Document Information	Course Name:	
Please explain the reason for which you are seeking a release from Barkly International College:  Before submitting your Release Letter Request Form, Please be sure to do the following:  Attach any relevant supporting documents to this application  If the Release is granted, the Release Letter will be provided at no cost to the student.  The Student is advised to contact the DHA regarding any  changes to the student visa.  Letter of Release will be issued within 10 working days of submitting this form (if granted)  Student is advised to refer to the Refund Policy for any relevant refunds.  Students Signature:  Date:  Office Use Only  Received By:  Date:  Document Information	Course Start Date:	Last Class Attendance Date:
International College:  Before submitting your Release Letter Request Form, Please be sure to do the following:  Attach any relevant supporting documents to this application  If the Release is granted, the Release Letter will be provided at no cost to the student.  The Student is advised to contact the DHA regarding any changes to the student visa.  Letter of Release will be issued within 10 working days of submitting this form (if granted)  Student is advised to refer to the Refund Policy for any relevant refunds.  Students Signature:  Date:  Office Use Only  Received By:  Date:  Date:  Document Information	Release Effective From:	
Office Use Only  Received By:  Release Granted: Y / N Comments: (Circle Applicable)  Processed By:  Position:  Date:  Document Information	Before submitting your Release Lette following:  Attach any relevant supporting doe  If the Release is granted, the Release to contact to changes to the student visa.  Letter of Release will be issued with granted)	r Request Form, Please be sure to do the  cuments to this application ase Letter will be provided at no cost to the student. the DHA regarding any thin 10 working days of submitting this form (if
Received By:  Release Granted: Y / N Comments:  (Circle Applicable)  Processed By:  Position:  Date:  Document Information	Students Signature:	Date:
Received By:  Release Granted: Y / N Comments:  (Circle Applicable)  Processed By:  Position:  Date:  Document Information	Office Use Only	
(Circle Applicable) Processed By: Position: Date:  Document Information	,	Date:
Document Information	(Circle Applicable)	
	Processed By: Pos	ition: Date:
	Document Information  Title: F 11V05 Release Letter Request Form	Version No: V5.0